



Date of advert: **12 OCTOBER 2020**

**NQUTHU MUNICIPALITY  
UMASIPALA WASE NQUTHU**

**QUOTATION NUMBER: SCM/155/20-21**

Dear Sir / Madam

**REQUEST FOR WRITTEN PRICE QUOTATIONS**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business quoting the abovementioned quotation number not later than **TUESDAY, 20 OCTOBER 2020 at 12H00**.

The quotation can either be hand delivered in a sealed envelope marked with the quotation number to: **The Quotation Box situated at the reception area of Nquthu Municipal offices, Lot 83/2 Mdlalose Street, Nquthu; OR faxed to: 034 271 6148** for the attention of the SCM Office.

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The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must complete MBD4 (**Declaration of Interest**) and MBD6.2 (**Local content and production**) obtainable from the municipal SCM office and submit it with their quotations.
- It is the responsibility of the service provider to comply with DTI designated and determined stipulated threshold of 100% for textile, clothing, leather and footwear.

Please note that the exchange rate that is used for this RFQ is **20 OCTOBER 2020 @ 12H00**  
Bidders must submit Annexure C with the quotation.

Bidders must be registered in the Municipal Suppliers Database.

- Quotations between **R30 000** and **R200 000** will be evaluated using **80/20** preferential system.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

Failure to comply with these conditions may invalidate your offer

Yours faithfully  
**Tel: 034 271 6165**



ITEM No.	DESCRIPTION OF GOODS /SERVICES	QUANTITY
	<p><b>MEMORY STICKS</b></p> <p>COLOUR: MUST BE SILVER WITH BLACK COVER</p> <ul style="list-style-type: none"> <li>• 8GB ATLANTA MEMORY STICK, BLACK COVER WITH RECESS FOR DOMED STICKER ONE SIDE</li> <li>• STICKER MUST HAVE MUNICIPAL LOGO AND MOTTO</li> <li>• MUST BE WRITTEN : NQUTHU WOMEN IN BUSINESS EPOWERMENT 2020</li> </ul>	250
	<p><b>EVERYDAY BAGS SHOPPER</b></p> <p>COLOUR: KHAKHI AND NAVY</p> <p>SIZE 33X37CM</p> <ul style="list-style-type: none"> <li>• FEATURES: MATERIALS: ECO – FRIENDLY RECYCLABLE – WOVEN POLYPROPYLENE</li> <li>• MAIN COMPARTMENT WITH HOOK AND LOOP CLOSURE</li> <li>• 60 CM HANDLES</li> <li>• SINGLE COLOUR SCREEN PRINTING ON BLACK PRODUCT</li> </ul> <p>BRANDING: 240X240 MM</p> <ul style="list-style-type: none"> <li>• MUST HAVE THE MUNICIPALITY LOGO AND MOTO</li> <li>• MUST HAVE THE MUNICIPALITY NAME</li> <li>• NQUTHU WOMEN IN BUSINESS EMPOWERMENT 2020</li> </ul>	250

**DELIVERY ADDRESS:**

          **NQUTHU MUNICIPALITY**          

i \* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.