



**NQUTHU MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
NOTICE OF INVITATION**

INVITATION TO QUOTE

Quotation Description	<p>Request service providers to conduct PFMA training to 04 finance officials</p> <p><u>TERMS OF REFERENCE – PUBLIC FINANCE MANAGEMENT ACT PROGRAMME</u></p> <p>National Diploma : PFMA NQF : Level 5 SAQA ID : 49554 Accreditation : LGSETA Delegates : 04</p> <p>NB: Full conference package includes: (Venue, training materials, catering (morning tea and lunch), etc</p> <p><u>SCOPE</u></p> <p>Financial management in public administration training encompasses the knowledge and skills needed to effectively manage public funds, ensuring accountability, transparency, and efficient resource allocation. This includes understanding the public financial management cycle, budgeting, revenue management, and risk management within the public sector.</p> <p><u>REQUIRED EXPERTISE</u></p> <p>The Bidder must have the following:</p> <ol style="list-style-type: none">1. The Service Provider must have experience in MFMP training2. The service provider must be accredited by LGSETA <p><u>MANDATORY REQUIREMENTS:</u></p> <ul style="list-style-type: none">• A valid original Tax Clearance Certificate or compliance clearance Pin must be submitted.• Schedule of previous similar works (relevant experience).• Letter of Accreditation with LGSETA• Certified copy of B-BBEE certificate• Certified ID copies of members• Facilitators certified copies of academic certificates
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	<ul style="list-style-type: none"> • Company registration certificate. • MBD 4 Declaration of interest • Proof of CSD registration
Quotation Number	SCM/084/25-26
Invitation Date	04 September 2025
Closing Date and time	11 September 2025 12:00 PM
SCM Enquiries	034 271 6164
Where quotation can be collected	NQUTHU MUNICIPALITY RECEPTION AREA NQUTHU MUNICIPALITY WEBSITE
Where Quotation should be delivered	QUOTATION BOX AT THE RECEPTION AREA IN LOT83/2 MDLALOSE STREET OR adsithole@nquthu.gov.za

TERMS AND CONDITIONS

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must be registered in the Municipal Suppliers Database or CSD.
- Bidders must complete all supplementary and compulsory MBD forms enclosed in this RFQ.
- The municipality reserve the right to do due diligence on the quotations.
- The municipality reserve the right to benchmark prices quoted.
- The lowest acceptable price will score 80 points: price, and 20 points for specific goals.
- All price quotations that have a rand value of R1.00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act of 2022.

NQUTHU MUNICIPALITY SPECIFIC GOALS PREFERENCE POINT SUMMARY

The Nquthu Municipality SCM Policy in respect of specific goals include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme

20 points specific goals scores – Points breakdown and verification criteria

Specific goals	Points (80/20)	Verification
More than 50% black ownership (African, Indian, coloured)	10	CSD
Less than 50% black ownership (African, Indian, coloured)	05	CSD
Enterprise located within SA	10	Proof of res, CSD

THE FOLLOWING UNIT STANDARDS MUST BE COVERED.

ID	UNIT STANDARD TITLE
US 119347	ANALYSE AND EVALUATE THE IMPACT OF MACROECONOMICS DATA ON THE OPERATION ENVIRONMENT OF THE PUBLI SECTOR
US 119349	APPLY PRINCIPLES OF RISK MANAGEMENT TO MANAGE AND REPORT RISK SITUATION
US 119344	APPLY THE LEGISLATION GOVERNING THE ESTABLISHMENT AND MANAGEMENT OF PUBLIC ENTITIES
US 119336	MANAGE THE DEVELOPMENT AND PERFORMANCE OF HUMAN CAPITAL IN THE PUBLIC SECTOR
US 119340	APPLY ECONOMIC PRINCIPLES TO FINANCE AND MANAGEMENT DECISIONS
US 119342	APPLY KNOWLEDGE OF ETHICAL PRINCIPLES, STANDARDS AND PROFESSIONAL CONDUCT IN PUBLIC SECTOR MANAGEMENT AND ADMINISTRATION
US 119346	APPLY SOUND COMMUNICATION PRINCIPLES IN THE COORDINATION OF SELECTED PUBLIC SECTOR COMMUNICATIONS PROGRAMMES
US 119333	CONDUCT AND APPLY MATHEMATICAL ANALYSE S RELATING TO ECONOMICS AND FINANCE
US 119335	CONDUCT AND APPLY STATISTICAL ANALYSES REQUIRED TO MAKE FINANCIAL PUBLIC SECTOR FINANCE DECISIONS
US 119332	MANAGE AND DEVELOP ONESELF IN THE PUBLIC SECTOR WORK
US 119345	APPLY PRINCIPLES, REGULATIONS AND LEGISLATION UNDERLYING SUPPLY CHAIN MANAGEMENT IN THE PUBLIC SECTOR
US 119350	APPLY ACCOUNTING PRINCIPLES AND PROCEDURES IN THE PREPARATION OF REPORTS AND DECISION MAKING
US 119351	APPLY PRICIPLES OF COMPUTERIZED SYSTEMS TO MANAGE DATA AND REPORTS RELEVANT TO THE PUBLIC SECTOR ADMINISTRATION
US 119352	APPLY PRINCIPLES OF INFORMATION SYSTEMS TO PUBLIC FINANCE AND ADMINISTRATION
US 119348	APPLY SELECTED GRAP TO PERIODIC ACCOUNTING REPORTING PROCESS
US 119331	CONDUCT WORKING CAPITAL MANAGEMENT ACTIVITIES IN ACCORDANCE WITH SOUND FINANCIAL MANAGEMENT POLICY
US 119341	APPLY COST MANAGEMENT INFORMATION SYSTEMS IN THE PREPARATION OF MANAGEMENT REPORTS
US 116345	APPLY THE PRICIPLES OF BUDGETING WITHIN A MUNICIPALITY
US 119334	DISCUSS THE SELECTED LEGISLATIVE REGULATORY FRAMEWORK GOVERNING THE PUBLIC SECTOR MANAGEMENT AND ADMINISTRATION ENVIRONMENT.