| FUNCTIONALITY CRITERIA | |
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| **ITEM** | **MAXIMUM POINTS** |
| **1. Proof that the bidder has prepared GRAP Annual Financial Statements and GRAP Compliant fixed assets register in municipalities within the Republic of South Africa for a period of not less than three (3) years.**<br>• Two to Three (2-3) reference letters each for both GRAP Annual Financial Statements and GRAP Compliant Fixed Asset Registers (20 points)<br>• One (1) reference letters for both GRAP Annual Financial Statements and GRAP Compliant Fixed Asset Registers (10 points)<br>• Zero (0) reference letters for both GRAP Annual Financial Statements and GRAP Compliant Fixed Asset Registers (0 points)<br>**Attach reference letters.** | 20 |
| **2. Qualifications of personnel**<br>• A Chartered accountant registered with SAICA and experience in drafting GRAP Annual Financial Statements in municipalities within the Republic of South Africa. (10)<br>• BCom in Accounting or Higher and proof of implementing GRAP Annual Financial Statements at a municipality within the Republic of South Africa (10)<br>• A Chartered accountant registered with SAICA and experience in leading a team in compiling a GRAP Compliant Fixed Asset Register. (10)<br>• Registered Engineer registered with ECSA and experience in unbundling of assets (10)<br>**Attach CV's and proof of registration with professional bodies as well as confirmation from client where the individual has performed such implementation.** | 40 |
| **3. Approach and Methodology**<br>Satisfactory (20)<br>Fair (10)<br>Poor (0) | 20 |
| **4. Project Plan and Timelines**<br>Satisfactory (10)<br>Fair (5)<br>Poor (0) | 10 |
| **5. Skills transfer plan**<br>Satisfactory (10)<br>Fair (5)<br>Poor (0) | 10 |
| **Total** | 100 |